

Annual Conference 2024

Visa support letter form

**[once completed, please submit to** [**conference@bcs.com**](mailto:conference@bcs.com)**]**

\*Full name and surname as in the passport:

\*Date of Birth:

\*Passport Number:

Country in which visa is required:

\*Employer address details:

Dates attending conference:

Conference registration number [BCS to complete if necessary]:

***Please note:***

***\*BCS reserves the right to request for internal governance and administrative purposes to provide proof of photographic identification (passport and work identification card).***

***\*The BCS’ role is to issue visa request letters to conference delegates confirming on request. Once the letter has been issued by the BCS, it is the responsibility of the individual delegate to make the necessary arrangements with the relevant authority (British Embassy/High Commission/Visa Consulate) and follow up if necessary for a response. BCS does not have the jurisdiction to expedite matters with the relevant authority.***

***\*Please ensure that you allow sufficient time when applying for a visa and requesting a support letter from BCS.***