



Vice President Clinical Standards

Role Description

Term of Office: 3 years, following 1 year in Elect position

Context

The British Cardiovascular Society (BCS) is a membership organisation with charitable status. The Vice President Clinical Standards is a Trustee of the Society and a member of the BCS Board, Executive and Council. The BCS Board of Trustees has oversight of the legal context and governance of the Society, setting and approving the strategy of the Society. The Executive implements the strategy and develops the operational policy. The Council addresses policy matters relating to the stakeholders of the BCS. All are chaired by the President.

The BCS is two year through its [5 year strategic plan](#). It has an on-going vision to provide high quality education targeting all clinicians and healthcare professionals, and to promote research in cardiovascular medicine in the UK in partnership with stakeholders. The BCS is the voice for all those working in the fields of cardiovascular care and research in the UK; we aim to represent and support both the professionals who work in cardiology and the patients for whom we want to encourage the best possible treatment. Our mission includes setting standards of clinical excellence for the benefit of patients and to be the primary source of professional advice and advocacy in the prevention, diagnosis and treatment of cardiovascular disease.

Responsibilities

General

As a Trustee of the British Cardiovascular Society the President, all Vice Presidents and the Honorary Secretary are, along with the non-executive Trustees, responsible for ensuring the effective performance of the BCS and that the BCS meets its legal obligations.

All Trustees are expected to:

- work in partnership with other Trustees and the Executive Group to achieve the objectives of the BCS
- act as high level representatives for the BCS

Each Trustee is an equal member of the Board and has the same responsibility as the other trustees for the success of the organisation for delivering to its core purposes, values and mission and ensuring that there is compliance with its charitable status.

Specifics

The Vice-President for Clinical Standards is responsible for matters relating to the clinical practice of cardiovascular medicine in the UK. This covers, but is not limited to, the areas of clinical standards, guidelines, patient safety and working with key partner organisations (RCP, ESC, NHSI, HQIP, NICOR, Affiliated Societies). The Vice-President will be responsible for building on previous work of the Society's Committees with regard to the setting and monitoring of clinical standards, both personal and institutional, as well as directing service reviews, plus cardiac workforce policies and issues.

Specific Duties

- Be Chairman of the Clinical Standards Committee
- Be Vice-Chairman of the Guidelines and Practice Committee and oversee the appointment of the Chair
- Work with NHSI on patient safety issues
- Collate data for the annual ESC ATLAS project
- Be lead for Invited Service Reviews in collaboration with the RCP (and participate in relevant service reviews)
- Attend and participate in the Royal College of Physicians Cardiology Joint Specialty Committee (2 meetings a year)
- Be responsible for endorsing ESC guidelines
- Be responsible for the BCS engaging and participating in consultation from NHS bodies, NICE and other relevant organisations
- Attend ESC Guidelines Coordinators Meeting (December, ESC House, Nice, France or virtually as appropriate)
- Ensure appropriate BCS representation on the:
 - RCP Patient Safety Committee
 - RCP Medical Workforce Review Team

Meetings

The Vice-President for Clinical Standards will:

- Attend meetings of and provide regular reports to:
 - the Board (5 meetings a year)
 - the Executive (5 meetings a year)
 - Council (3 meeting a year)
 - the AGM (June meeting at BCS Conference)

In between Board meetings, Trustees may be expected to meet and/or engage in contact via email or phone, with the President, Chief Executive, and other BCS Officers, staff and volunteers as necessary.

- Undertake a clinical leadership role on functional areas of BCS business and activities as agreed by the President and Board
- Manage assignments designated by the President
- Represent the Society as requested by the President

Time Commitment

In addition to meetings set out above, it is anticipated that the Vice President, Clinical Standards responsibilities will require an indicative commitment of, on average, 12 hours per month, though some of this time commitment can be flexibly arranged.

Review Meetings with the President

Regular meetings will be held with the President in addition to 6 monthly review meetings to agree and monitor objectives.

Support

Some administrative support equivalent to 0.5 days per week will be provided to the Vice president for Clinical Standards in respect to: Invited Service Reviews; the Clinical Standards Group; Guidelines and Practice and the Clinical Standards and Guidelines and Practice Committees.

Induction and training will be provided (and must be undertaken) with regard to wider Trustee responsibilities.

Eligibility

Those standing for election must:

- be an Ordinary Member of the Society
- have served as a member of Council, a member of a committee of the Society, or as an Officer of one of the Affiliated Societies
- have the support of his/her employer (Chief Executive Officer) at his/her normal place of work and meet the time commitments set out
- be able to commit to the broad remit and duties of the post
- declare any conflicts of interest
- be nominated and seconded by Ordinary Members of the BCS
- submit a personal statement relevant to the post
- be approved by the Election Committee as fulfilling the relevant person specification and job description
- be elected by a ballot of Ordinary Members of the Society